



# St Mark's West Essex Catholic School

*an Academy Trust School*

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Headteacher Miss E Heaphy BSc MA PGCE NPQH

23 September 2020

Dear Parents / Carers,

**Re: Virtual 'Open Day' and events for Year 7 pupils starting Secondary School in September 2021**

I hope this letter finds you and your families safe and well.

**We are excited to welcome you and your child to participate in our first ever Virtual 'Open Day' and events at St Mark's West Essex Catholic School from Thursday 24 September 2020.**

At St Mark's our first and most important principle for reopening is safety. We believe that we are unable to accommodate visitors onto our site at present. However, we have planned a few events for you and your child to participate in so that you can get a flavour of what it is like at St Mark's.

Firstly, we invite you to watch our 'Open Day' video, which can be viewed on our website, in the section for admissions. The video will give you information about how to apply.

Secondly, we invite you to take part in one of our 'Virtual Meetings' over the next few weeks, where parents can email in questions which we will answer during the meeting. You can register for one of our meetings by contacting Ms Kilvington, Admission Officer, on 01279421267 or by emailing her at [Year6@st-marks.essex.sch.uk](mailto:Year6@st-marks.essex.sch.uk).

In addition, we invite you to read the documentation provided to help you make the most important decision that you need to make regarding your child's next stage in their education. These documents include our Prospectus, Supplementary Booklet, School Information Form (SIF) and the most important is the 'First Impressions' leaflet, in which our current Year 7 pupils share their experiences so far. These can be found on our website in the section for admissions, or you can request a hard copy to be posted to you. To request the hard copy of the documentation, please contact Ms Kilvington.

We hope that all the information provided will help you in choosing St Mark's for your child. We look forward to working with you and your child.

Yours sincerely,

Elaine Heaphy  
Headteacher